



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
LOS ANGELES COUNTY AUDIT COMMITTEE**

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 525
LOS ANGELES, CALIFORNIA 90012**

Thursday, September 15, 2011

10:30 AM

Present: Vice Chair Genie Chough, Member Dorinne Jordan, and Member Carl Gallucci

Excused: Chair Lori Glasgow and Member Louisa Ollague

Call to Order (11-1840)

The meeting was called to order by Vice Chair Genie Chough at 10:37 a.m.

I. ADMINISTRATIVE MATTERS

1. Approval of the August 18, 2011 meeting minutes. (11-4055)

On motion of Dorinne Jordan, seconded by Carl Gallucci, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

II. BOARD POLICIES

2. Recommendation to approve extension of the sunset review date for Board Policy No. 6.040 - Departmental Web Pages - Hot Links to the Child Support Services Department's "Most Wanted" List (8/19/11). (11-4042)

On motion of Dorinne Jordan, seconded by Carl Gallucci, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

3. Recommendation to approve amendments and extension of the sunset review date for Board Policy No. 5.090 - Consultant Independence (8/25/11). (11-4051)

On motion of Dorinne Jordan, seconded by Carl Gallucci, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

4. Recommendation to approve amendments and extension of the sunset review date for Board Policy No. 5.130 - Contracting With Minority/Women/Disadvantaged/Disabled Veteran Owned Firms (8/25/11). (11-4052)

On motion of Dorinne Jordan, seconded by Carl Gallucci, this item was continued to the next meeting.

Attachments: [SUPPORTING DOCUMENT](#)

5. Recommendation to approve extension of the sunset review date for Board Policy No. 8.020 - Procedures For Including Corrective Follow-Up Reports As Part of The Claims Settlements Presented To The Board (9/2/11). (11-4065)

On motion of Dorinne Jordan, seconded by Carl Gallucci, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

III. SUNSET REVIEWS

6. Recommendation to approve request to the Board of Supervisors to extend the Sunset Review Date for the Los Angeles County Library Commission (8/23/11). (11-4043)

On motion of Dorinne Jordan, seconded by Carl Gallucci, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

7. Recommendation to approve request to the Board of Supervisors to extend the Sunset Review Date for the Los Angeles County Commission on Disabilities (9/1/11). (11-4049)

On motion of Dorinne Jordan, seconded by Carl Gallucci, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

IV. OLD BUSINESS

8. Recommendation to approve extension of the sunset review date for Board Policy No. 7.040 - Requirements for Departmental Legislative Analysis (5/19/11) (Continued from meetings of 7/21/11 and 8/18/11). (11-2893)

On motion of Dorinne Jordan, seconded by Carl Gallucci, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

9. Recommendation to approve amendments and extension of the sunset review date for Board Policy No. 6.030 - County Website Advertising and Hotlink Policy (5/9/11) (Continued from meetings of 7/21/11 and 8/18/11). (11-2901)

On motion of Dorinne Jordan, seconded by Carl Gallucci, this item was continued to the next meeting.

Attachments: [SUPPORTING DOCUMENT](#)

10. Proposed Fiscal Year Audit Plan 2011-2012 (Continued from meetings of 7/21/11 and 8/18/11). (11-3377)

Dorinne Jordan questioned how the NCC General Fund items were funded and if the allocation was sufficient to cover the cost. Judi Thomas, A-C confirmed more was spent than received in funding to support the general fund departments. Ms. Thomas will provide a report on where they closed last year and will provide quarterly reports for this year.

Attachments: [SUPPORTING DOCUMENT](#)

11. Recommendation to approve extension of the sunset review date for Board Policy No. 4.080 - Deferred Maintenance Program (7/15/11) (Continued from meeting of 8/18/11). (11-3488)

On motion of Dorinne Jordan, seconded by Genie Chough, this policy was extended to December 31, 2011.

Attachments: [SUPPORTING DOCUMENT](#)

12. Recommendation to approve amendments and extension of the sunset review date for Board Policy No. 5.030 - Low-Cost Labor Resource Program (8/10/11) (Continued from meeting of 8/18/11). (11-3717)

On motion of Dorinne Jordan, seconded by Carl Gallucci, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

13. Recommendation to approve amendments and extension of the sunset review date for Board Policy No. 5.010 - MWBE Utilization Goal for County Contracts (8/10/11) (Continued from meeting of 8/18/11). (11-3718)

On motion of Dorinne Jordan, seconded by Carl Gallucci, this item was continued to the next meeting.

Attachments: [SUPPORTING DOCUMENT](#)

14. Utility User Tax Countywide Expenditures with Independent Auditor's Report as of June 30, 2010 and 2009 (7/22/11) (Continued from meeting of 8/18/11). (11-3501)

On motion of Dorinne Jordan, seconded by Carl Gallucci, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

15. Audit of First 5 Los Angeles - Phase One (Board Agenda Item 12-B, February 22, 2011) (7/28/11) (Continued from meeting of 8/18/11). (11-3574)

On motion of Dorinne Jordan, seconded by Carl Gallucci, this item was continued to the next meeting.

Attachments: [SUPPORTING DOCUMENT](#)

16. Review of Compensation Policies of Nonprofit Organizations that Contract with the County (Board Agenda Item 4, March 15, 2011) (7/28/11) (Continued from meeting of 8/18/11). (11-3516)

Jim Schneiderman of the A-C reported they will meet with Internal Services and County Counsel on this item and agreed to provide the Board Deputies with regular updates.

Attachments: [SUPPORTING DOCUMENT](#)

17. Report on the County's Health Insurance Portability and Accountability Act and Health Information Technology for Economic Clinical Health Act Program (7/28/11) (Continued from meeting of 8/18/11). (11-3517)

On motion of Dorinne Jordan, seconded by Carl Gallucci, this item was continued to the next meeting.

Attachments: [SUPPORTING DOCUMENT](#)

18. Los Angeles Superior Court Family Law Court - Minors' Counsel Cost Review (Board Agenda Item #71, April 29, 2011) (7/28/11) (Continued from meeting of 8/18/11). (11-3594)

On motion of Dorinne Jordan, seconded by Carl Gallucci, this item was continued to the next meeting.

Attachments: [SUPPORTING DOCUMENT](#)

V. REPORTS

19. Treasurer Tax Collector - Transient Occupancy Tax Audits for Fiscal Years 2004-05, 2005-06 and 2006-07 (8/17/11). (11-4041)

Attachments: [SUPPORTING DOCUMENT](#)

20. Los Angeles Centers for Alcohol and Drug Abuse - A Department of Public Health HIV/AIDS Care and Prevention Services Provider - Fiscal Review (8/29/11). (11-4044)

On motion of Dorinne Jordan, seconded by Carl Gallucci, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

21. Fraud Hotline Status Report - January 1, 2011 through June 30, 2011 (8/30/11). (11-4045)

On motion of Dorinne Jordan, seconded by Carl Gallucci, this item was continued to the next meeting.

Attachments: [SUPPORTING DOCUMENT](#)

22. Legal Aid Foundation of Los Angeles - A Department of Public Social Services Domestic Violence Supportive Services Program Provider - Contract Compliance Review (9/1/11). (11-4046)

On motion of Dorinne Jordan, seconded by Carl Gallucci, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

23. Bienvenidos Children's Center, Inc. - A Department of Public Social Services' Domestic Violence Supportive Services Program Provider - Contract Compliance Review (9/1/11). (11-4047)

On motion of Dorinne Jordan, seconded by Carl Gallucci, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

24. Whittier Rio Hondo AIDS Project - A Department of Public Health HIV/AIDS Care and Prevention Service Contract Provider - Fiscal Review (9/1/11). (11-4048)

On motion of Dorinne Jordan, seconded by Carl Gallucci, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

25. Proposition A Contract - Department of Health Services Housekeeping Staffing Services (Board Agenda 9/6/11, Item 24) (9/2/11). (11-4050)

On motion of Dorinne Jordan, seconded by Carl Gallucci, this item was received and filed.

Attachments: [SUPPORTING DOCUMENT](#)

V. DISCUSSION ITEMS

26. Proposed County Cell Phone and Data Card Usage Policy (7/20/11). (11-3504)

On motion of Dorinne Jordan, seconded by Carl Gallucci, this item was continued to the next meeting.

Attachments: [SUPPORTING DOCUMENT](#)

27. Presentation on eGovernment initiatives. (11-4057)

Peter Loo, Chief Information Office (CIO) provided an overview of the current eGovernment Vision and Goals of enhancing the access and ease of County information and services via the County's web-based systems. Mr. Loo added that the RFP for a replacement vendor is scheduled to close in the middle of October. The current contract administered by ISD is due to expire in December 2011. The administration responsibility of this contract has been recently transferred to the CIO and the business sponsor for this contract is the Treasurer and Tax Collector. The new portal style and newsroom page will be available within the next six months. At the request of Genie Chough, a presentation will be provided to the Operations and Information Technology Deputies in October.

VI. MISCELLANEOUS

28. Matters not on the posted agenda (to be Presented and Placed on the Agenda of a Future Meeting). (11-2192)

There were none.

29. Public Comment (11-1182)

No members of the public addressed the Committee.

30. Adjournment (11-1839)

There being no further business to discuss, the meeting adjourned at 11:10 a.m.